

# LIVERPOOL TOWNSHIP

## Request for Use of Mill Stream Park Pavilion

Group Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Date Submitted \_\_\_\_\_ Contact Phone No. \_\_\_\_\_

Approximate Number Attending \_\_\_\_\_ Start Time \_\_\_\_\_

Date of Event \_\_\_\_\_ End Time \_\_\_\_\_

Signature \_\_\_\_\_

- 
- Requests to reserve pavilion must be submitted in writing to Trustees at least thirty (30) days prior to event for approval.
  - Security deposit and fee (if applicable) must be paid with reservation request. There will be no fees refunded after receipt by the Township Fiscal Officer. Security deposit will be refunded after the event upon verification that proper clean up has been completed and no damage is evident. Any group using the park facilities is responsible for **removing from park grounds all refuse** generated. Any picnic tables removed from the pavilion must be returned to their original location.
  - Township residents may not reserve the pavilion at the resident rate for any club, group, or business which is not located within Liverpool Township. Clubs, groups, or businesses which are not located within Liverpool Township must pay the non-resident rate designated for pavilion use.
  - Electric is available from a power pole located near the pavilion. Groups using the pavilion are responsible for providing their own extension cords. There is no electric service within the pavilion.
  - Indoor restroom facilities are available seasonally. During winter months portable restroom facilities are available.
  - Security may be required at the discretion of the Township Trustees.
  - Park hours are from dawn to dusk. All clean up must be completed prior to dusk.
  - The group named above agrees to indemnify and hold harmless the Township from any loss or injury arising from use of the Township park facilities.

---

**- FOR OFFICE USE ONLY -**

**- DO NOT WRITE BELOW THIS LINE -**

DATE SECURITY DEPOSIT/FEE RECEIVED \_\_\_\_\_

DATE APPROVAL FOR USE OF PAVILION GRANTED \_\_\_\_\_

APPROVED BY \_\_\_\_\_

# **PARK RULES**

- **Park hours – dawn to dusk**
- **Motorized vehicles must stay on parking area**
- **No alcohol permitted**
- **Keep pets on a leash**
- **Clean up after your pets**
- **Keep it nice – for all to enjoy**

**I have read the Park Rules and agreed to abide by these Rules. I further agree to provide a copy of these rules to the entire group prior to use of the Park facilities.**

**Signature**\_\_\_\_\_

**Date**\_\_\_\_\_